



THE HOTEL
KIRKWOOD CENTER

Kirkwood Community College
7725 Kirkwood Blvd. SW
Cedar Rapids, Iowa 52404

319-848-8700
877-751-5111 toll free
319-848-8750 fax
www.thehotelatkirkwood.com

FACT SHEET

Welcome to The Hotel at Kirkwood Center, where elegance unites with modern functionality in an educational environment.

Nestled on the campus of Kirkwood Community College, The Hotel at Kirkwood Center offers 71 premier rooms to accommodate the single business traveler or larger groups. Choose from our Standard King and Double Queen rooms or our more spacious Executive and Presidential suites. Our unique, energy-efficient systems not only make for a “green” environment, but they also maximize comfort throughout The Hotel.

If you are trying to find the ideal location for your next business meeting or banquet, look no further — The Hotel at Kirkwood Center can meet your every need.

- With 19,000 square feet of meeting space, it’s the ideal location for conferences, retreats, banquets, weddings, and other special events.
- Utilize our Tippie Business Event Room, which offers seating for groups up to 90 and includes high-end furnishings with comfort-conscious seating.
- IACC approved member.
- Six additional breakout rooms with seating for 22 – 32 can be used as classrooms or for banquets.
- Our 104-seat Executive Technology Amphitheatre is the perfect setting for cooking demonstrations, wine tastings, or customized events.
- Culinary labs in the educational wing can be used for team-building “foodie fun” corporate events.

Enjoy a delicious dining experience at The Class Act Restaurant, which features a wide array of wonderful gourmet taste sensations for breakfast, lunch, and dinner. Semiprivate rooms are also available. Alternatively, treat yourself to in-room dining. Maikka, our full-cocktail-service bar, is conveniently located in the lobby, or check out the gorgeous outdoor patio.

Please utilize other services at your convenience, including our fitness facility and complimentary bicycles; business center with free printing; valet laundry and dry-cleaning services; shuttle service; valet parking; ChargePoint electric car charging stations; safe deposit boxes; sundries and toiletries; and concierge services. Complimentary Wi-Fi is available in all meeting spaces as well as guest rooms.

Leading travel and lodging organizations recognize The Hotel’s luxurious distinction:

- No. 1-ranked TripAdvisor hotel in Cedar Rapids.
- Proud member of the internationally acclaimed Preferred Hotels & Resorts brand.
- 2011 – 2024: Earned AAA prestigious 4-Diamond Award; the only 4-Diamond hotel in Cedar Rapids.
- 2020 – 2022: Voted Corridor’s Best Banquet/Event Facility by readers of the Corridor Business Journal.





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HOTEL FEATURES



The Hotel at Kirkwood Center is a contemporary hotel that exemplifies environmentally friendly architecture and design. Conveniently located on the Kirkwood Community College campus, The Hotel combines the services of a premier, full-service hotel within an educational environment designed to encourage and enhance the training of tomorrow's hospitality industry leaders. Featuring the grandeur and character of today's larger boutique hotels, The Hotel at Kirkwood Center encompasses all of the comforts to satisfy every taste. From the moment you arrive and walk across our open, spacious lobby, you know your stay will be an elegant experience. See what sets this hotel apart:

- The Hotel at Kirkwood Center is the only hotel of its size and stature at a community college in the United States.
- 71 contemporary rooms, including six deluxe suites.
- Appropriate meeting space for every conceivable special event, from a cocktail reception for 750 to a business meeting for 20, all supported with the very latest audiovisual technology.
- The Class Act, The Hotel's restaurant, features a delicious array of gourmet meals for breakfast, lunch, and dinner.
- Dazzling examples of craft and fine art, created by professional Iowa artists and Kirkwood students, are featured throughout The Hotel.
- A professional staff aided by Kirkwood students who are launching their careers in the hospitality industry.



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MEETING FACILITIES





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MEETING FACILITIES

- Our Ballroom can accommodate up to 500 people for a banquet. The Ballroom can also be divided into six smaller meeting rooms. Each room has ceiling-mounted speakers with access to either a lapel or handheld digital microphone for a total of six microphones while in the entire Ballroom. The ballrooms feature ceiling-mounted screens and laser projectors delivering 12,000 lumens of color brightness with 4K enhanced technology offering extraordinary color brightness and ensuring brilliant images during your meetings.
- The thoughtfully designed Tippie Business Event Room offers seating for groups up to 90 and includes high-end furnishings and comfort-conscious seating. The room also has a ceiling-mounted screen and laser projector delivering 5,000 lumens of color brightness and brilliant images during your meeting, as well as ceiling-mounted speakers with access to either a lapel or handheld digital microphone.
- Complimentary Wi-Fi in all meeting spaces.
- Six breakout rooms, with seating for 30, as classrooms or for banquets. Each room contains either a 70-inch flat-screen TV or a ceiling-mounted 5,000-lumen laser projector with a pull-down projection screen.
- The Atrium is a beautifully appointed space for receptions and gatherings. It has ceiling-mounted speakers with two handheld or lapel digital mics, and complimentary Pandora music and Wi-Fi throughout the space.
- Our 104-seat Executive Technology Amphitheatre is the perfect setting for cooking demonstrations, wine tastings, or customized events.
- Culinary labs in the educational wing can be used for team-building “foodie fun” corporate events.



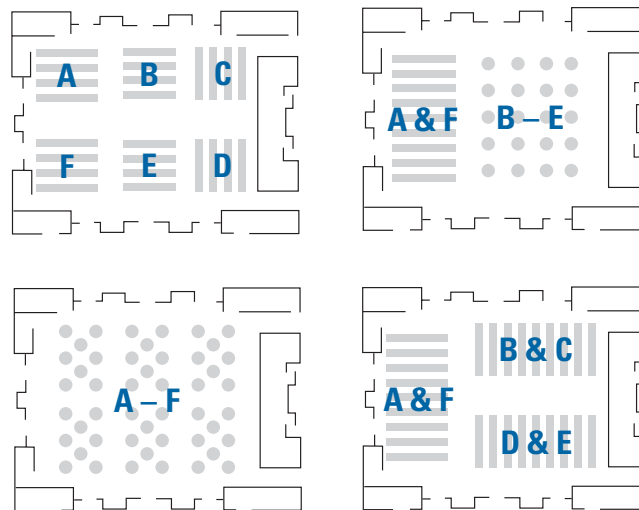
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MEETING FACILITIES

BALLROOM



Meeting Room	Square Feet	Theatre Seats	Classroom Seats	Rounds Seats	Reception
Ballroom A - F	7,454	700	370	500	750
Ballroom B - E	4,928	400	240	340	500
Ballroom A & F	2,526	200	120	160	250
Ballroom B & C	2,464	200	120	160	250
Ballroom D & E	2,464	200	120	160	250
Ballroom A	1,263	110	50	80	120
Ballroom B	1,254	110	50	80	120
Ballroom C	1,210	110	50	90	120
Ballroom D	1,210	110	50	80	120
Ballroom E	1,254	110	50	80	120
Ballroom F	1,263	110	50	80	120
Tippie Business Event Room	1,517	120	54	90	150
Breakout Room 122	686	52	27	40	50
Breakout Room 123	820	58	32	50	60
Breakout Room 124	820	58	32	50	60
Breakout Room 127	820	—	32	—	—
Breakout Room 128	820	—	32	—	—
Breakout Room 129	686	52	27	40	40
Hotel Conference Room 166	632	—	16 Hollow Square	30	30
Hotel Board Room 167	368	—	8 Conference Board Room	—	—
The Atrium	4,100	200	—	200	400
Amphitheatre	2,470	104	—	—	—



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GUEST ROOMS AND SUITES



Whether you are joining us for an overnight visit or for several days, relax in the elegance and comfort of our modern guest rooms. All rooms feature a simple, tasteful, contemporary design and include:

- Chromecast-enabled 50-inch LCD flat-panel television, iron and ironing board, refrigerator, coffee maker, and on-demand movies.
- A mobile nesting desk and ergonomically designed, versatile task chair.
- Free Wi-Fi.
- Pristine marble and granite bathrooms.

The Hotel at Kirkwood Center offers 71 rooms, including:

- 3 Presidential suites
- 3 Executive suites
- 32 King rooms
- 33 Double Queen rooms
- 4 ADA-compatible rooms
(Including a Presidential suite)

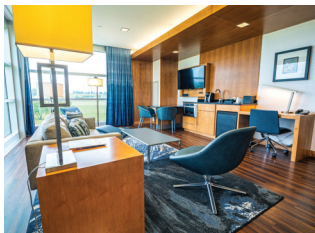


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PRESIDENTIAL SUITES



Our Executive and Presidential suites feature sizable living space, complete with a small kitchenette that includes a refrigerator, microwave, and additional tabletop space.



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TECHNOLOGY & AUDIOVISUAL PRICING

Ballroom A – F

Screen, projector, laptop and HDMI/VGA cables/cords to hook up, USB wireless presentation device (for PowerPoint), microphone (lapel or handheld), sound, and wireless Internet. Ballroom A and F — 16' (W) x 10' (H) screen and 12,000-lumen laser projector; WUXGA (1920 x 1200) w/ 4K enhancement technology. Ballroom C and D — 16' (W) x 18' (H) screen and 12,000-lumen laser projector; WUXGA (1920 x 1200) w/ 4K enhancement technology; supports aspect ratio 4:3, 16:9, 16:10. Built-in virtual meeting camera and microphone system available for use.

Meeting Rooms 123, 124, 127, 128

Screen, projector, and laptop; HDMI/VGA and cables/cords to hook up, USB wireless presentation device (for PowerPoint), sound with a ceiling speaker, and wireless Internet. These rooms do not have microphones available. 7' (W) x 5' (H) and 8' diagonal screen with 5,000-lumens WUXGA (1900 x 1200); 16:10; laser light-source projector.

Meeting Rooms 122, 129

70" flat-screen TV, laptop, and HDMI/VGA cables/cords to hook up; USB wireless presentation device (for PowerPoint), sound, and wireless Internet. These rooms do not have microphones available.

Tippie Business Event Room

Screen, projector, laptop, and HDMI/VGA cables/cords to hook up, USB wireless presentation device (for PowerPoint), whiteboard with markers, lapel or handheld microphone, sound, and wireless Internet. 8' (W) x 6' (H) and 10' diagonal screen with 5,000 lumens WUXGA (1900 x 1200); 16:10; laser light-source projector.

Hotel Conference Room

60" flat-screen TV, laptop, and cables/cords to hook up; USB wireless presentation device (for PowerPoint), whiteboard, markers, sound, and wireless Internet. This room does not have microphones available.

Hotel Board Room

42" flat-screen TV, laptop, and cables/cords to hook up; USB wireless presentation device (for PowerPoint), whiteboard, markers, sound, and wireless Internet.

Free Internet Access Available in All Rooms

Wireless — SSID is TheHotel — 100 Mbps 802.11 AC Wave 2

Wired connections available in ballrooms and classrooms — 100 Mbps at \$50 per connection.

Two wired connections available in each room.

A metro Ethernet connection (MEN) and shared connection by guests in the conference center.



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Audio

Pandora Music in the Atrium, Ballroom, and Tippie Business Event Room Complimentary
Two Handheld Microphones in the Atrium Complimentary

Audiovideo/Computer

A/V Technician — dedicated to event \$75/hour
Laptop Computer (first one included in room rental; charge for additional) \$125
A/V Cart with 60" Flat-Panel TV \$200
Portable Screen Outside Vendor
Bluetooth Speaker for Virtual Meeting \$50
Virtual Meeting Bluetooth Speaker and Camera \$75
Built-in Virtual Meeting System (Ballroom C only) \$200
Portable Owl 360* Virtual Camera System \$150

Copy and Fax Services

Copies (black and white per copy) \$0.15
Copies (color per copy) \$0.35
Fax — outgoing (first page) \$2
Fax — outgoing (each additional page) \$0.25
Fax — incoming (each page) \$0.15

Dance Floor

Dance Floor (up to 12' x 12') Complimentary
Dance Floor (up to 15' x 15') Complimentary
Dance Floor (up to 21' x 21') Complimentary
Dance Floor (up to 24' x 24') \$150
Dance Floor (up to 30' x 30') \$175

Electrical

Extension Cord \$5
Multiplug Surge Protector \$10
Power Distribution Box (300 AMP, 208 three phase — Available only in the Ballroom) \$250 – \$600
Power Outlets are 20 AMP, 110, one phase
Multiplug Extension Cord (50' with outlet every 5', includes regular extension cord) \$35

Exhibit Booth

10' x 10' booth with 6' table and power \$45

Presentation Supplies

Display Easel \$10 each
Post-it Chart Paper/Easel/Markers \$40 each
Portable Whiteboard and Dry Erase Markers (35" H x 28" W) \$25 each
Portable Whiteboard and Dry Erase Markers (45" H x 69" W) \$45 each



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TECHNOLOGY & AUDIOVISUAL PRICING

Staging

Ten 4' x 8' Stage Pieces, Including Steps and Rails\$50 set-up fee
Additional Staging Available for Rental. Outside vendor
ADA Ramp for Stage Available at No Charge

Telecommunications

Conference Phone Bridge (does not include phone rental)\$.10 a min/site
Conference Speakerphone with One Phone Pod \$50
Conference Speakerphone with Four Phone Pods \$100
Credit Card Machine Hookup (must provide own credit card machine) \$30
Telephone Line at Registration Table \$30

Misc. Info

The screens in C and D are 3' 10" from the floor.
There is 20' between the screens in C and D.
The ballroom lecterns are 40" H X 23" W.
The ceilings in the ballroom are 16' and 17' high.
The ceiling in room 139 is 10' 8" high.
It is 30' from the screen to the projectors in A and F.
It is 28' from the screen to the projectors in C and D.

All prices listed per day unless otherwise indicated.